

**National Society Children of the American Revolution**  
**Local Society Annual Report Instructions**

This Local Society Annual Report form is designed to create a record of the activity of our local societies for the National Society Children of the American Revolution. It is for permanent record keeping and shows future generations what was accomplished in the past. This report is an important responsibility of every Senior Society President, and completion of this form is required of every local society. The report also assists your Senior State President in compiling the State Society Annual Report.

Your completed report may be submitted either through e-mail or mail. The report must reach your Senior State President, Senior National Historian, and National Headquarters ([societyreports@nscar.org](mailto:societyreports@nscar.org)) by the April 1<sup>st</sup> following the last date of February on the form. All Local Society Annual Reports are retained as a permanent record in C.A.R. National Headquarters. Please use only the space provided. Attachments or enclosures are not acceptable and will not be included.

**Guidelines for completing the Local Society Annual Report form:**

- The C.A.R. Year dates are March 1 to the last day of February.
- Society is the name of your local society.
- State is the state in which your local society is located.
- Senior Society President is the name of the person who is the senior society president.
- City is the city/location where the society is located, according to the National Society records. This is where the society was organized or reorganized, or it is the approved location change by the Senior National Board of Management.
- For date organized, contact your Senior State President or C.A.R. National Headquarters. You also may refer to copies of previous reports submitted by your local society.
- Sponsoring organization(s) is the DAR, SAR, and/or S.R. chapter(s) that support your society.
- Local Society Officers: The left column is for the names of C.A.R. members, and the right column is for the names of seniors (adults) who served as officers. List full legal names (first, middle, last). It is acceptable to not have every office filled; please fill in only the offices for which a member/senior is serving in the position and leave the other spaces blank.

- Local Society National Program Committee Chairmen: List full legal names of C.A.R. members who chaired the committees in your local society. It is acceptable to not have every chairmanship filled; please fill in only the offices for which a member/senior is serving in the position and leave the other spaces blank.
- N.S.C.A.R. Service: List full legal name(s) of C.A.R. member(s) and/or senior(s) who served the National Society and position(s) held. If necessary, check the most recent National Roster. National Committee: Check the left column for programs held and/or the right column for contests entered preceding the national committees. Refer to your society's National Merit Award entry.
- Membership: The eCAR Report for your society may be helpful, although it may not include all members as of the last day of February.
- Please list all of the meetings that members and seniors of your society were able to attend between March 1 and the last day of February.
- Please list all of the donations that your societies have given between March 1 and the last day of February.
- Please fill out the narrative to the best of your ability.

Revised October 2021

# LOCAL SOCIETY ANNUAL REPORT

## THE NATIONAL SOCIETY OF THE CHILDREN OF THE AMERICAN REVOLUTION

March 1, \_\_\_\_\_ to the last day of February \_\_\_\_\_

Society	State	
Senior Society President	Senior State President	
City	Date Organized	Sponsoring Organization

LOCAL SOCIETY OFFICERS *(List member and senior names.)*

	<u>Member</u>	<u>Senior</u>
President	_____	_____
First Vice President	_____	_____
Second Vice President	_____	_____
Chaplain	_____	_____
Recording Secretary	_____	_____
Corresponding Secretary	_____	_____
Treasurer	_____	_____
Registrar	_____	_____
Historian	_____	_____
Librarian	_____	_____
Curator	_____	_____

LOCAL SOCIETY NATIONAL PROGRAM COMMITTEE CHAIRMEN *(List member names only.)*

N.S.C.A.R. Service *(List member and senior names and positions held.)*


NATIONAL COMMITTEE AND OFFICER PROGRAMS AND CONTESTS *(Check the program held [first line] and/or contests entered [second line].)*

<input type="checkbox"/> <input type="checkbox"/> American Heritage	<input type="checkbox"/> <input type="checkbox"/> Magazine Fund	<input type="checkbox"/> <input type="checkbox"/> Recording Secretary
<input type="checkbox"/> <input type="checkbox"/> American History	<input type="checkbox"/> <input type="checkbox"/> Membership	<input type="checkbox"/> <input type="checkbox"/> Organizing Secretary
<input type="checkbox"/> <input type="checkbox"/> American Indian	<input type="checkbox"/> <input type="checkbox"/> Mountain Schools	<input type="checkbox"/> <input type="checkbox"/> Assistant Organizing Secretary
<input type="checkbox"/> <input type="checkbox"/> C.A.R./DR/SAR/S.R. Relations	<input type="checkbox"/> <input type="checkbox"/> Patriotic Education	<input type="checkbox"/> <input type="checkbox"/> Corresponding Secretary
<input type="checkbox"/> <input type="checkbox"/> C.A.R. Magazine and Newsletters	<input type="checkbox"/> <input type="checkbox"/> Public Relations	<input type="checkbox"/> <input type="checkbox"/> Treasurer
<input type="checkbox"/> <input type="checkbox"/> Conservation	<input type="checkbox"/> <input type="checkbox"/> Veterans	<input type="checkbox"/> <input type="checkbox"/> Registrar
<input type="checkbox"/> <input type="checkbox"/> Endowment Fund	<input type="checkbox"/> <input type="checkbox"/> President	<input type="checkbox"/> <input type="checkbox"/> Assistant Registrar
<input type="checkbox"/> <input type="checkbox"/> Government Studies	<input type="checkbox"/> <input type="checkbox"/> First Vice President	<input type="checkbox"/> <input type="checkbox"/> Historian
<input type="checkbox"/> <input type="checkbox"/> Kids Helping Kids	<input type="checkbox"/> <input type="checkbox"/> Second Vice President	<input type="checkbox"/> <input type="checkbox"/> Librarian
<input type="checkbox"/> <input type="checkbox"/> Information Technology	<input type="checkbox"/> <input type="checkbox"/> Chaplain	<input type="checkbox"/> <input type="checkbox"/> Curator

**PARTICIPATION** (Check the categories in which the society participated or give amount or number where appropriate.)

<u>MEMBERSHIP</u>		<u>HONORARY OFFICERS</u>		<u>MEETINGS/CONFERENCES</u>			<u>DONATIONS</u>	
Members (last report)	_____	National	_____	No. Attendees	Members	Adults	125th Anniversary Fund	\$_____
New Members (added)	_____	State	_____	Local (Average)	_____	_____	Archival Preservation Fund	\$_____
Members (0-10 years)	_____			State	_____	_____	Candidate Endowment Fund	\$_____
				National	_____	_____	Centennial Fund	\$_____
<u>TRANSFERRED (Lost)</u>		<u>INSIGNIA</u>		Regional	_____	_____	Equipment Fund	\$_____
Aged Out	_____	Ancestor Bar	_____	Workshop	_____	_____	Library Fund	\$_____
Resigned	_____	Officer	_____				Life Promoter Fund	\$_____
Non-Payment of Dues	_____	Chairman	_____				Magazine Fund	\$_____
Moved to At-Large	_____	Other	_____	<u>PRODUCED MATERIAL</u>			Mountain Schools Fund	\$_____
Moved to Another Society	_____			Society History Book	_____	_____	Museum Fund	\$_____
				Society Newsletter	_____	_____	National Endowment Fund	\$_____
				Society Yearbook/Directory	_____	_____	National Program	\$_____
		<u>LIFE MEMBERS</u>					National Project	\$_____
Total Membership	_____	National	_____				Niebell Endowment Fund	\$_____
		State	_____				Operating Fund	\$_____
							Pouch Legacy Fund	\$_____
<u>DUAL MEMBERSHIP</u>		<u>PROMOTERS</u>					Sesquicentennial Fund	\$_____
DAR	_____	National	_____				Utz Fund	\$_____
SAR	_____	State	_____				Veterans Fund	\$_____
S.R.	_____						Voyager Fund	\$_____
							<b>TOTAL</b>	<b>\$_____</b>

**NATIONAL PROJECT AND FUNDS** (Describe ways your society raised money for the National Project and funds.)

**COMMUNITY** (Give a brief account of community activity, e.g. wreath laying, parade, holiday observances.)

**SOCIETY** (Describe outstanding activities and/or projects.)

**MEMBERSHIP** (Describe ways your society worked to increase membership.)